

# KiteScribe User Guide

Standard operating guide for installation, activation, capture workflow, and output management.

<b>Product</b>	KiteScribe
<b>Platform</b>	Windows 10 and Windows 11 desktop application
<b>Primary functions</b>	Real-time audio transcription, selected-window audio capture, OCR from application windows, and live preview within a single operator workspace
<b>Processing model</b>	Fully local processing on the workstation
<b>Audience</b>	End users, evaluators, and administrators supporting workstation deployment

KiteScribe is a fully offline Windows desktop application that brings together live preview, screen-text capture, selected-window audio capture, and transcript generation in a single operator workspace. All processing remains on the local workstation with no cloud dependency, no external APIs or services, and no cross-boundary data flows during normal operation. This architecture makes KiteScribe well suited to managed enterprise and defense environments that require workstation-bound operation, reviewable behavior, and rapid access to both spoken and on-screen context. This guide describes activation, source selection, capture operations, output review, and export procedures.

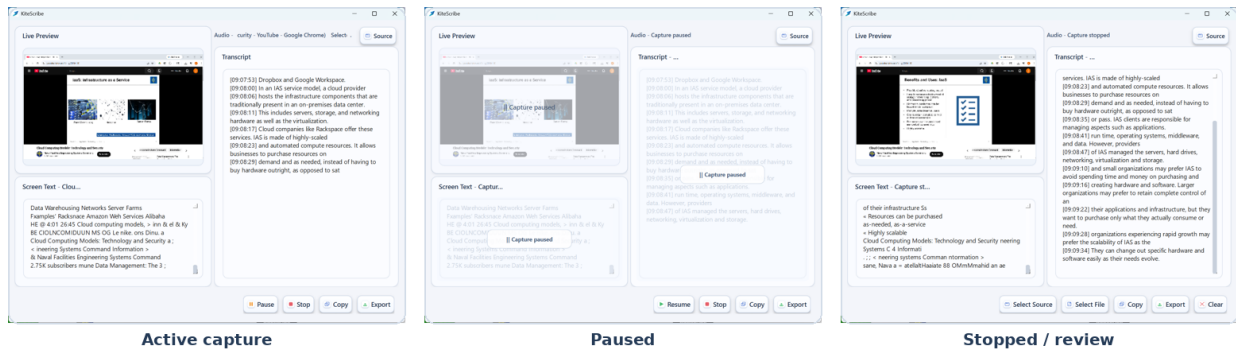


Figure 1. Typical application states: active capture, paused, and stopped/review.

# 1. Introduction

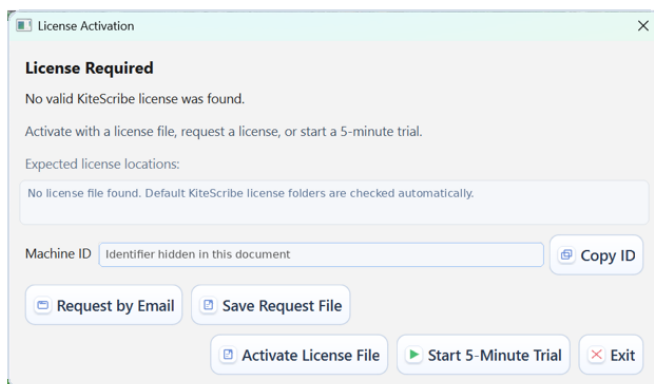
KiteScribe is designed for users who need to capture audio and visible on-screen context from a selected application window without leaving the desktop workflow. During operation, the application presents three synchronized work areas: a live preview, screen text extracted from the selected window, and a transcript panel for audio capture.

## Key capabilities

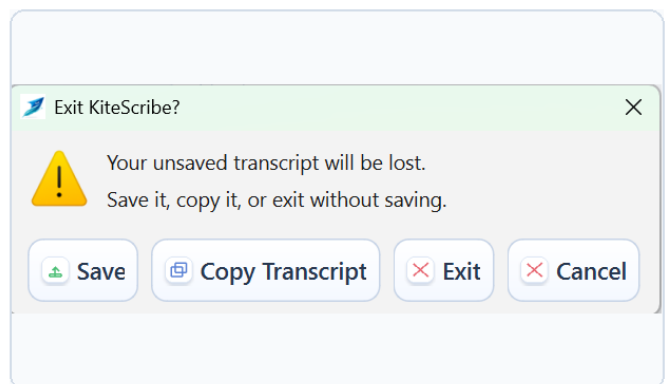
- Live preview of the selected application window
- Selected-window audio capture and real-time audio transcription
- OCR extraction from visible content in the selected window
- Pause, resume, stop, copy, and export controls within the main workspace
- Review of captured content before clearing or starting a new session

## Before you begin

- Confirm that KiteScribe is installed on a supported Windows workstation.
- Identify the application window or audio source you intend to capture.
- Ensure that the workstation audio path is active if live audio transcription is required.
- If a license has not yet been activated, be prepared to provide a valid KiteScribe license file or begin a trial session.



**License activation or trial**



**Exit with unsaved transcript**

*Figure 2. Launch dialogs for license activation and exit confirmation.*

## 2. Licensing and Activation

When KiteScribe starts without an active license, the License Activation dialog opens. From this dialog, users may activate the application with a license file, request a license, save a request file, or begin a time-limited trial session.

### Activation options

<b>Request by Email</b>	Opens the email-based request workflow for obtaining a license.
<b>Save Request File</b>	Creates a request file that can be sent through an internal licensing process.
<b>Activate License File</b>	Selects an existing KiteScribe license file and applies it to the workstation.
<b>Start 5-Minute Trial</b>	Starts a short evaluation session when a full license is not yet available.

### Activation procedure

- Launch KiteScribe.
- If the License Activation dialog appears, choose the appropriate activation method.
- Complete the activation or start a trial session.
- After activation, continue to the main workspace and select the source to begin a capture session.

#### Note

If KiteScribe opens directly to the main workspace, a valid license is already present on the workstation and no activation action is required.

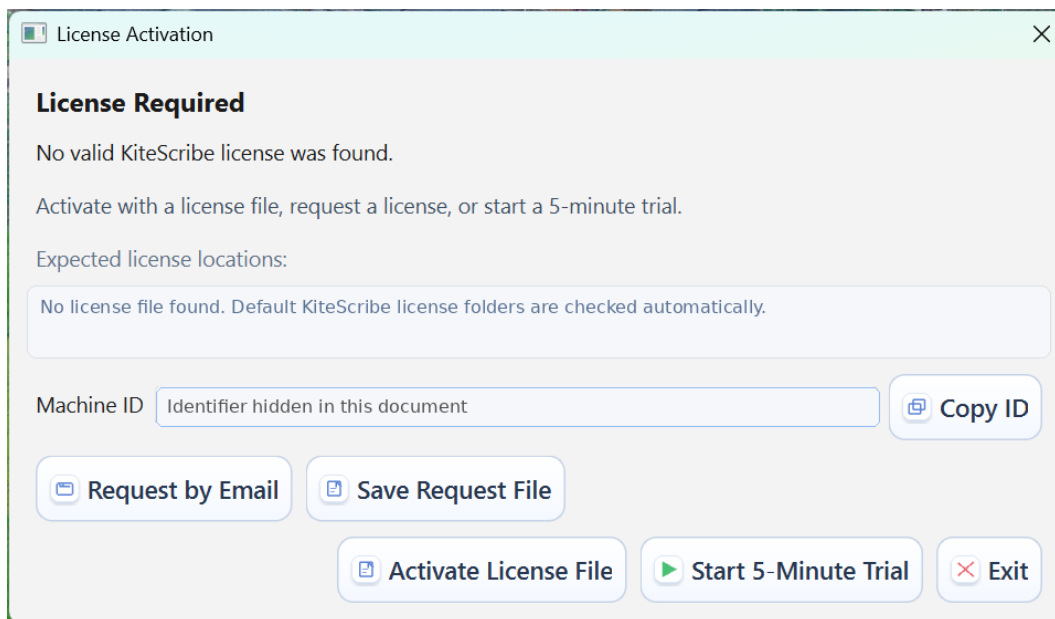


Figure 3. License activation dialog.

## 3. Main Workspace

The main window is organized so that source selection, capture status, preview, OCR output, and transcript output remain visible during the session. Users can monitor progress and control capture without changing screens.

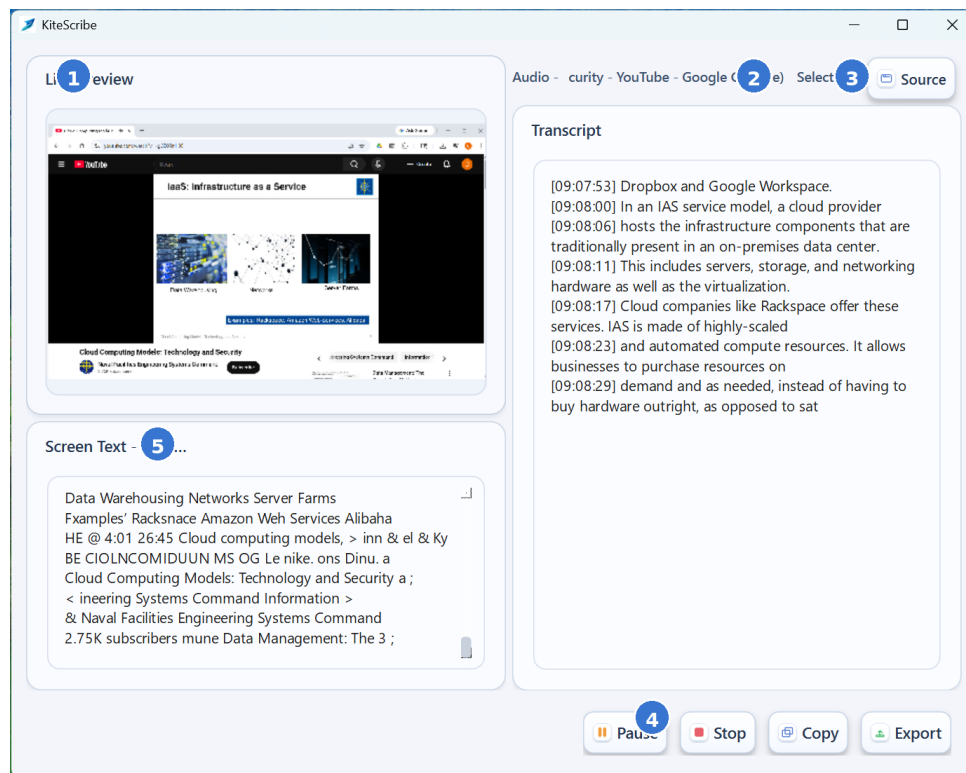


Figure 4. Main workspace with key controls identified.

1	<b>Live Preview</b>	Displays the currently selected application window during capture.
2	<b>Audio status line</b>	Shows the current capture target and changes to paused or stopped status.
3	<b>Source button</b>	Opens the source menu used to select or change the audio or window source.
4	<b>Capture controls</b>	Pause, resume, stop, copy, export, and review actions are displayed according to session state.
5	<b>Screen Text</b>	Displays OCR output extracted from the selected window.

## 4. Operating KiteScribe

### Start a capture session

- Open KiteScribe and confirm that the main workspace is visible.
- Select Source and choose the desired capture source.
- Verify that the selected window appears in the Live Preview panel.
- Allow the transcript and screen text panels to populate as capture begins.

### Monitor the session

- Use the Live Preview panel to confirm that the correct window remains selected.
- Review the Transcript panel for live audio transcription.
- Review the Screen Text panel for OCR output from visible content.

### Pause and resume

- Select Pause to suspend active capture while preserving the current session view.
- When the application is paused, the status line changes and the control row displays Resume.
- Select Resume to continue the session.

### Stop and review

- Select Stop to end the active capture session.
- After stopping, the application remains in review mode so the captured transcript and screen text can be inspected.
- From the stopped state, users may select a new source, open a file, copy content, export results, or clear the session.

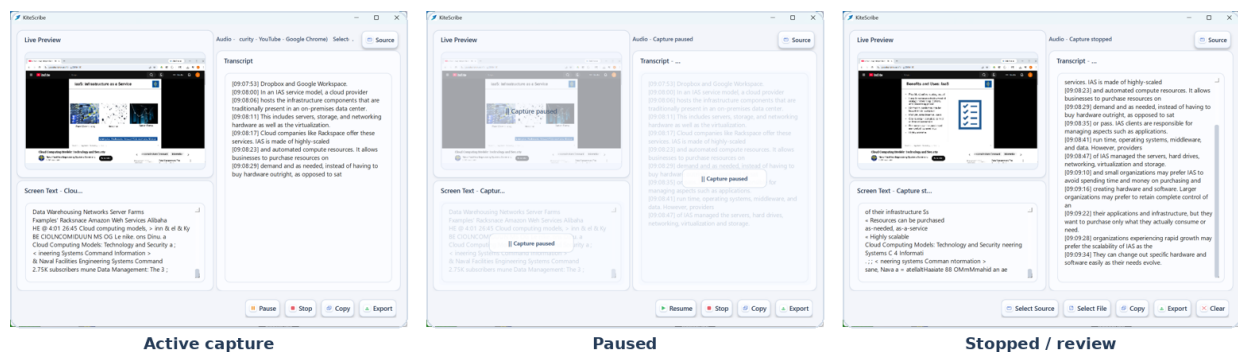


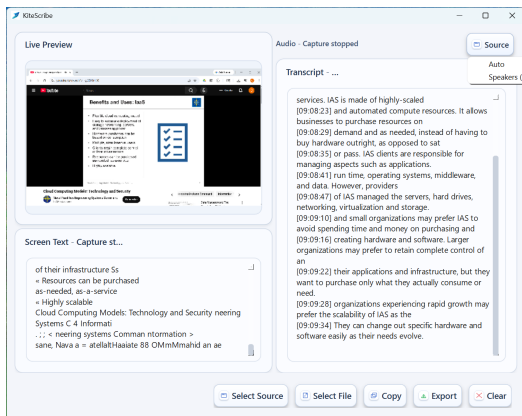
Figure 5. Active capture, paused, and stopped/review states.

# 5. Reviewing and Managing Output

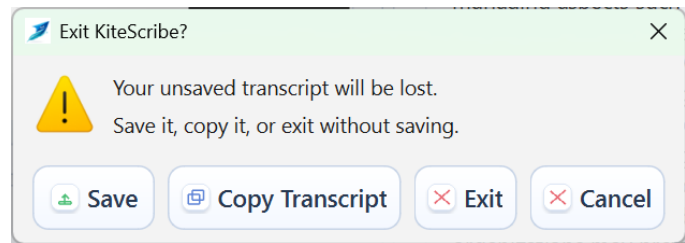
KiteScribe preserves captured content after the session is stopped so that users can review results before copying, exporting, or clearing the workspace.

## Available actions after or during capture

<b>Copy</b>	Copies transcript content for immediate use in another application.
<b>Export</b>	Exports the current session output for retention or follow-on processing.
<b>Select Source</b>	Starts a new capture path from the source menu after the current session is stopped.
<b>Select File</b>	Opens a file-based workflow when capture input is provided from a file instead of a live source.
<b>Clear</b>	Removes the current session content from the workspace after review is complete.



Stopped/review controls



Source menu after stop

Figure 6. Stopped/review controls and the source menu.

## 6. Closing the Application

When a transcript is still present in the workspace, KiteScribe requests confirmation before closing. This confirmation step helps prevent accidental loss of captured content.

### Exit options

<b>Save</b>	Saves the current transcript before the application closes.
<b>Copy Transcript</b>	Copies the transcript so it can be pasted into another destination before closing.
<b>Exit</b>	Closes KiteScribe without saving the unsaved transcript.
<b>Cancel</b>	Returns to the application without closing it.

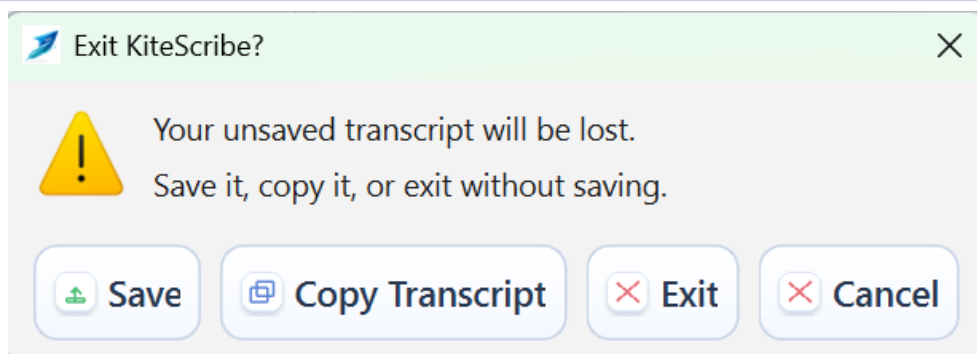


Figure 7. Exit confirmation when an unsaved transcript is present.

**Recommendation.** Before closing KiteScribe, review the transcript and decide whether the session should be exported, copied, or saved for retention.

## 7. Good Operating Practice

- Confirm the selected source in the status line before relying on a new session.
- Use Pause when you need to hold the workspace state temporarily without ending the session.
- Use Stop when you are ready to review and finalize the captured output.
- Clear the workspace only after required transcript and OCR output has been copied or exported.